

## **PRIVACY ACT STATEMENT**

PRIVACY STATEMENT. Since the Ramstein Officers' Spouses Club (ROSC), the Ramstein Enlisted Spouses' Association (RESA) and the Kaiserslautern Landstuhl Spouses' Association (KLSA) whose members comprise the KMC Scholarship Committee are private, non-profit corporations, the Privacy Act of 1974, 5USC 552a, is not applicable; however, the ROSC, RESA and KLSA regard the lawful and correct treatment of personal information as important to our successful operations and to the maintenance of confidence of those with whom we deal. We will ensure our staff and those acting on our behalf obtain, use and disclose personal information lawfully and correctly. We will only collect and process personal information to the extent that is needed to fulfill our operational needs, and we will take appropriate security measures to safeguard your personal information.

The KMC Scholarship Committee wants participants to be fully aware of the need for and the intended uses of the information provided. To that end, please read and acknowledge the following privacy statement by signing below.

"We, the applicant and parent/sponsor, are voluntarily providing personal information with this application based on the recognized necessity of the data to allow for the proper evaluation of the applicant's eligibility for a KMC Scholarship. We understand that failure to provide all requested information may impact the selection process. Furthermore, we fully understand that:

- Participation in the KMC Scholarship Program is voluntary.
- The requested information is needed for that participation.
- The principle purposes of the requested information are to:
  1. Verify the identity of the applicant.
  2. Determine the applicant's eligibility for the program.
  3. Permit administrative processing and evaluation for scholarships.
  4. Allow required servicing and administrative management of approved scholarships.
  5. Publicize scholarship recipients in various publications.

We acknowledge the foregoing privacy policy and hereby authorize the KMC Scholarship Committee to disclose information relating to this application for scholarship whenever the disclosure is necessary for the processing, servicing, granting or publicizing of said scholarship. We further understand that, as a result of this consent, the KMC Scholarship Committee will not keep an accounting of disclosures of information regarding this application for scholarship since this notice informs us of the uses which may be made of the information. We authorize the KMC Scholarship Committee or its representative, as required, to verify any information herein by contacting an appropriate office or official."

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Applicant's Name (Printed)

Signature

Date

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Sponsor's Name (Printed)

Signature

Date

## **CERTIFICATION LETTER**

If I accept a KMC Scholarship, I certify I will abide by the following conditions (initial boxes):

Scholarship funds are to be used within the 2021-2022 academic year for undergraduate or graduate studies.  
**Funds must be obligated by 1 August 2022.**

Scholarship funds are to be applied to tuition, fees, and books at an accredited college, university, or technical school. Funds will not be used for housing, room or board.

The KMC Scholarship, when combined with other scholarships, must not exceed the cost of tuition, fees, and books for the applicable academic year. Any remaining funds must be returned to the KMC Scholarship Committee as soon as possible.

As a scholarship recipient, I must provide the COMPLETED PAYMENT FORM with the information necessary of the school where I am accepted for the 2021-2022 academic year to the Scholarship Committee **NLT 1 July, 2021**. Payment of the scholarship money will be made directly to the selected school NLT August 1, 2021.

If I accept an appointment to a military service academy or a full scholarship (to include tuition, room and board) I will be ineligible for this KMC scholarship award. I will notify the scholarship committee upon my acceptance of an appointment or full scholarship.

I have not received **two** ROSC, RESA, KLSA, or KMC Scholarships over the course of my education.

I am a responsible citizen in good standing in my school and community.

It is my responsibility to notify the KMC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc.) Failure to do so may result in the forfeiture of my scholarship award.

If my application is incomplete or if I have falsified information, my application will automatically be disqualified.

Unclaimed funds as of **1 August 2022** revert to the KMC Scholarship Program. Special circumstances or exceptions are at the discretion of the committee.

If any of the above conditions are violated, scholarship funds must be returned to the KMC Scholarship Program.

I agree that my signature on this form will authorize the KMC Scholarship Chair to release this application, including the last four digits of my social security number, GPA, and transcript(s) to the Scholarship Committee, as needed.

**I certify that all information in this application is accurate and complete to the best of my knowledge.**

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Applicant's Name (Printed)

Signature

Date

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Sponsor's Name (Printed)

Signature

Date

**PHOTO RELEASE**

If I accept a KMC Scholarship, I agree to have my photo taken by the KMC Scholarship Committee for purposes of social media, newspaper print, and other public media.

I agree that the KMC Scholarship Committee may use my photo with or without my name for any lawful purpose, including for example, such purposes as publicity, illustration, advertising and web content.

I have read and agree to the above statements:

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Applicant's Name (Printed)

Signature

Date

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Sponsor's Name (Printed)

Signature

Date

KMC Scholarship Committee may NOT use my photo for any purpose.